P030 - Emergency Policy (SES)

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Approved: | Comments | Next review date |
| 1.0 | 01/09/2016 |  | 01/09/201912/05/2022 |

|  |
| --- |
| Applies to: |
| All staff |

# PURPOSE

This policy provides guidance to First Call Staff in managing emergency situations.

# POLICY

First Call Nursing has a responsibility to protect the health and safety of each staff member and stakeholder. First Call Nursing defines an emergency as an unplanned, sudden or unexpected event or situation that requires immediate action to prevent harm, injury or illness to persons or damage to First Call Nursing’s environment.

An emergency is a risk to an individual’s health and safety. It is important that First Call Nursing define emergencies that can happen in their environment. For example, services in rural bushland may develop emergency procedures relating to the threat of bushfires, which may be different to the fire evacuation procedures for an inner city service located in a high rise.

The emergency events or situations to which the First Call Nursing Emergency Policy identifies and responds are:

* Fires and/or bushfires
* Power failures
* Natural disasters, such as a flood, cyclone, thunderstorm or earthquake.

In a disaster – emergency evacuation police and/or State Emergency Services (SES) personnel will go through the area on a megaphone explaining where, what and how to evacuate.

* These instructions are to be followed by First Call Nursing Care Staff.
* The local council will have all community owned halls and offices opened for evacuees.
* Details are broadcast on all major radio stations
* 702 ABC Sydney, 702 AM

2CH, 1170 AM

2Day FM, 104.1 FM

2GB, 873 AM

2ME, 1638 AM

2SM Gorilla, 1269 AM

2UE, 954 AM

C91.3 FM, 91.3 FM

MIX 106.5, 106.5 FM

NOVA, 96.9 FM

RADIO 2Moro. 1620 AM

RADIO 2RDJ, 88.1 FM

SBS RADIO, 97.7 FM

SYDNEY’S 95.3, 95.3 FM

TRIPLE M, 104.9 FM

**NSW State Emergency Service (NSW SES)** is responsible for the emergency management of floods, storms and tsunami in NSW Phone: **132 500**

**NSW Rural Fire Service (NSW RFS)** is responsible for the emergency management of bushfires in NSW.

**Fire and Rescue NSW (FRNSW)** is responsible for the emergency management of house fires and HAZMAT within NSW

**Recommendations for Care Recipients**

 An emergency Kit can help save precious time in an emergency. It provides items you might need if you lose power or need to leave your home in a hurry.

The emergency kit contents:

* Portable radio with spare batteries.
* Dial-up telephone. ( In case of power outage.)
* Torch with spare batteries or a wind-up torch.
* Candles (in the case of power failure) with waterproof matches.
* Copy of important papers including emergency contact numbers
* Waterproof bag for valuables.
* Copy of your Home Emergency Plans.

 When leaving or evacuating your home, place you’re the emergency kit:

* A good supply of required medications.
* Any special requirements and supplies for babies, the disabled, infirm and/or elderly and seeing eye dogs.
* Appropriate clothing and footwear.
* Fresh food and drinking water.

 Keep your emergency kit in a waterproof storage container.

On a regular basis check your emergency kit (remembering to check use by dates on batteries and gloves) and restock items regularly.

Also keep of emergency numbers near your phone or on your fridge